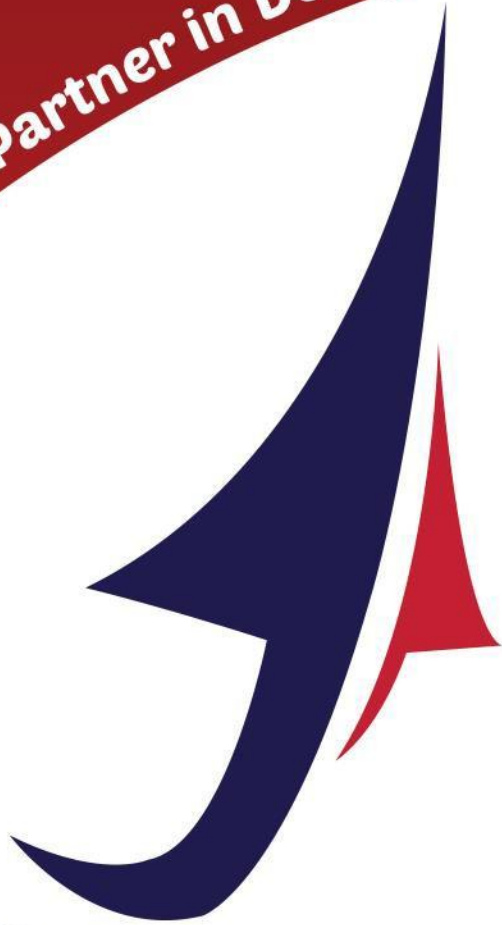


Your Partner in Developing & Restructuring

Public Seminar Calendar 2020



BCTS

Business Consultancy
and Training Services

Consulting

Training

Coaching

Recruiting

January 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11 Emotional Intelligence	12
13	14	15 Effective Communication Skills	16 Effective Communication Skills	17	18	19
20	21 Behavioral Interviewing Skills	22 Behavioral Interviewing Skills	23	24	25 Business Writing I	26
27	28	29	30 Stress & Anger Management	31 Stress & Anger Management	Notes: <ul style="list-style-type: none"> ✓ January 11 ✓ January 15 – 16 ✓ January 21 – 22 (P.M) ✓ January 25 ✓ January 30 - 31 	

ABCTS

Business Consultancy
and Training Services

February 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
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Notes:

- | | |
|---------------|------------------|
| ✓ February 1 | * February 5 - 6 |
| ✓ February 8 | * February 15 |
| ✓ February 22 | * February 28-29 |

1
Business Writing
II

2

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5
Measuring ROI
in HR / Training

6
Measuring ROI
in HR / Training

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8
Business Writing
III

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15
ROI in Healthcare

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ROI in Marketing

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Effective
Recruiting Process

29
Effective
Recruiting Process

ABC'S
Business Consultancy
and Training Services

March 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
2	3	4	5 Training of Trainers - TOT	6 Training of Trainers - TOT	7 Training of Trainers -TOT	1 / 8
9	10	11	12	13 Behavioral Interviewing Skills	14 Behavioral Interviewing Skills	15
16	17	18 Emotional Intelligence	19	20	21	22
23	24	25	26	27 Effective Time & Priority Management	28 Effective Time & Priority Management	29
30	31	Notes: ✓ March 5 – 6 – 7 ✓ March 13 – 14 (P.M) ✓ March 18 ✓ March 27 – 28				



April 2020

Mon

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23

Executive & Corporate Coaching

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Executive & Corporate Coaching

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Excel Training

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Advanced Sales Techniques

30

Advanced Sales Techniques

Notes:

- ✓ April 23 – 24
- ✓ April 25
- ✓ April 29 - 30

BCTIS

Business Consultancy and Training Services

May 2020

Mon

Tue

Wed

Thu

Fri

Sat

Sun

Notes:

- ✓ May 2
- ✓ May 8 – 9 (P.M)
- ✓ May 15 – 16
- ✓ May 23
- ✓ May 29 – 30

1

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Work Ethics

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**Business
Etiquette**

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**Business
Etiquette**

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**Effective
Negotiation Skills**

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**Effective
Negotiation Skills**

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Business Consultancy
and Training Services

23

**Body Language
Works!**

24

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**Crisis
Management**

30

**Crisis
Management**

31

June 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5 Executive Coaching	6 Executive Coaching	7
8	9	10 Presentation Skills & Public Speaking	11 Presentation Skills & Public Speaking	12	13	14
15	16 Compensations & Benefits	17 Compensations & Benefits	18	19	20	21
22	23 Training of Trainers - TOT	24 Training of Trainers - TOT	25 Training of Trainers - TOT	26	27	28
29	30	Notes: ✓ June 5 – 6 ✓ June 10 – 11 ✓ June 16 – 17 ✓ June 23 – 24 – 25				

BCTS
Business Consultancy and Training Services

July 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
Notes: ✓ July 3 – 4 ✓ July 7 – 8 ✓ July 11 ✓ July 15 – 16 ✓ July 22 – 23		1	2	3 Advanced Marketing Strategies	4 Advanced Marketing Strategies	5
6	7 Re-energize the Leader in You!	8 Re-energize the Leader in You!	9	10	11 Team Building	12
13	14	15 Measuring ROI in Healthcare	16 Measuring ROI in Healthcare	17	18	19
20	21	22 Creative Problem Solving	23 Creative Problem Solving	24	25 Team Building	26
27	28	29 Performance Appraisal & KPIs	30 Performance Appraisal & KPIs	31	Notes: ✓ July 25 ✓ July 29 - 30	

BCTIS

Business Consultancy and Training Services

August 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
31	Notes: ✓ August 5 ✓ August 13 – 14 ✓ August 18 – 19 ✓ August 27 - 28				1	2
3	4	5 Work Ethics	6	7	8	9
10	11	12	13 Sales Coaching	14 Sales Coaching	15	16
17	18 Interpersonal Skills	19 Interpersonal Skills	20	21	22	23
24	25	26	27 Communication Through NLP	28 Communication Through NLP	29	30

BOTS

Business Consultancy and Training Services

September 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10 Managerial Skills	11 Managerial Skills	12	13
14	15	16	17	18	19 Team Building	20
21	22 Training Of Trainers - TOT	23 Training Of Trainers - TOT	24 Training Of Trainers - TOT	25	26 Team Building	27
28	29	30	Notes: <ul style="list-style-type: none"> ✓ September 10 – 11 ✓ September 19 ✓ September 22 – 23 – 24 ✓ September 26 			

October 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
Notes: ✓ October 2 – 3 ✓ October 9 – 10 ✓ October 15 – 16 (P.M) ✓ October 23 – 24 ✓ October 27			1	2 Measuring ROI in Sales Training	3 Measuring ROI in Sales Training	4
5	6	7	8	9 Remote Management	10 Remote Management	11
12	13	14	15 Stress Management	16 Stress Management	17	18
19	20	21	22	23 Advanced Financial Management	24 Advanced Financial Management	25
26	27 Excel Training	28	29	30	31	

BETS

Business Consultancy
and Training Services

November 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
30	Notes: ✓ November 12 – 13 ✓ November 20 – 21 ✓ November 26 - 27					1
2	3	4	5	6	7	8
9	10	11	12 Business Research	13 Business Research	14	15
16	17	18	19	20 Project Management	21 Project Management	22
23	24	25	26 Measuring ROI in HR & Training	27 Measuring ROI in HR & Training	28	29

BOTS

Business Consultancy
and Training Services

December 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8 Creative Problem Solving	9 Creative Problem Solving	10	11	12	13
14	15	16	17	18 Crisis Management	19 Crisis Management	20
21	22	23	24	25	26	27
28	29	30	31	Notes: ✓ December 8 – 9 ✓ December 18 - 19		

